



The Institution of Engineers, Malaysia

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To All Members Of The

MECHANICAL ENGINEERING TECHNICAL DIVISION, IEM

33rd ANNUAL GENERAL MEETING

Notice is hereby given that the 33rd Annual General Meeting of the Mechanical Engineering Technical Division, IEM will be held on 24th November 2018 (Saturday) at 11.00 a.m., at the Malakoff Auditorium, Ground Floor, Wisma IEM, Petaling Jaya, Selangor

AGENDA

1. Opening Address by the Chairman of Session 2017/2018.
2. Confirmation of Minutes of the 32nd Annual General Meeting held on 21st October 2017.
3. Matters Arising.
4. To receive and adopt the Secretary's Report for the Session 2017/2018.
5. To receive and adopt the Financial Statement for the year ended 31 December 2017.
6. Election of the New Office Bearers for the Session 2018/2019.
7. Address by the Chairman for Session 2018/2019.
8. Any Other Business.

BEM Approved CPD Hour: 2
Ref. No.: IEM18/HQ/413/AGM

Your presence will contribute to the success of this meeting.

Thank you.

Ir. Loo Chee Kin
Chairman 2017/2018
Mechanical Engineering Technical Division

(Note: The AGM would be held in conjunction with a talk at 9.00 a.m. at Wisma IEM, PJ)

CPD HOURS CONFIRMATION

Name of Member: M'ship No:
Signature: Date: